



KINERGY ADVANCEMENT BERHAD

[Registration No. 199701005009 (420505-H)]
(Incorporated in Malaysia)

ADMINISTRATIVE GUIDE

28TH ANNUAL GENERAL MEETING ("AGM") OF KINERGY ADVANCEMENT BERHAD ("the Company")

Date : Thursday, 29 May 2025
Time : 9:00 a.m.
Venue : Function Room, Acacia I, Level 1 of Espira Kinrara, Jalan Kinrara 6, Bandar Kinrara, 47180 Puchong, Selangor Darul Ehsan

This is a **physical** AGM. Members and/or proxies are to attend **in-person** only.

Registration

1. Registration is from 8:00 a.m. and will end at a time as announced by the Chairman of the meeting before commencement of voting.
2. Registration will take place at the registration counters located at the Function Room, Acacia I, Level 1 of Espira Kinrara.
3. Kindly present your **original National Registration Identity Card ("NRIC") or Passport for verification** by the Registrar. Photocopy of NRIC or Passport is not allowed. Upon verification of your NRIC or Passport and signing of the Attendance List, you will be given a wristband for identification. Please ensure you collect your original NRIC or Passport thereafter.
4. No individual will be allowed to enter the venue without the wristband. There will be no replacement in the event you lose or misplace the wristband.
5. No individual will be allowed to register on behalf of another person, registration will handle only verification of identity and registration of shareholders and/or proxy holders. If you have any enquiries on other matters, please refer to our staff who will be at hand to provide assistance.

General Meeting Record of Depositors

Only depositors whose **names appear in the General Meeting Record of Depositors as at 23 May 2025 will be entitled to attend the AGM** or to appoint **proxy** to attend and/or vote on the depositor's behalf.

Submission of Proxy Form in either hard copy form or electronic form

The appointment of proxy(ies) may now be made either in hard copy form or by electronic form, and shall be deposited with the Company's Share Registrar, namely, Securities Services (Holdings) Sdn. Bhd., either at the designated office as stated below or vide Securities Services e-Portal, not less than forty-eight (48) hours before the time appointed



for holding the AGM or adjournment thereof (i.e., **on or before Tuesday, 27 May 2025 at 9:00 a.m.**):-

Mode of Submission	Designated Address
Hard copy	Securities Services (Holdings) Sdn. Bhd. Level 7, Menara Milenium, Jalan Damanlela, Pusat Bandar Damansara, Damansara Heights, 50490 Kuala Lumpur, Wilayah Persekutuan
Electronic appointment	Securities Services e-Portal Weblink: https://sshsb.net.my/ Kindly refer to Appendix I in Administrative Guide

The lodging of the said instrument shall not preclude you from attending, participating, speaking and voting in person at the 28th AGM should you subsequently wish to do so, provided a notice of termination of proxy authority in writing is given to the Company not less than forty-eight (48) hours before the commencement of the AGM or any adjournment thereof.

Corporate Representative

Any corporate member who wishes to appoint a representative instead of a proxy to attend the AGM should present a valid instrument appointing a corporate representative which shall be in writing under the common seal of the corporation.

Voting Procedure

1. The voting at the 28th AGM will be conducted on a poll in accordance with Paragraph 8.29A of Bursa Malaysia Securities Berhad Main Market Listing Requirements. The Company has appointed Securities Services (Holdings) Sdn. Bhd. ("SS") as Poll Administrator to conduct the poll and Commercial Quest Sdn. Bhd. as scrutineers to verify the poll results.

Door gifts

The Company will not provide any door gifts to shareholders or proxy.

Parking

1. You may park your vehicle in the designated parking spaces within the premises. Parking is available on a first-come, first-served basis and is complimentary.

Enquiry

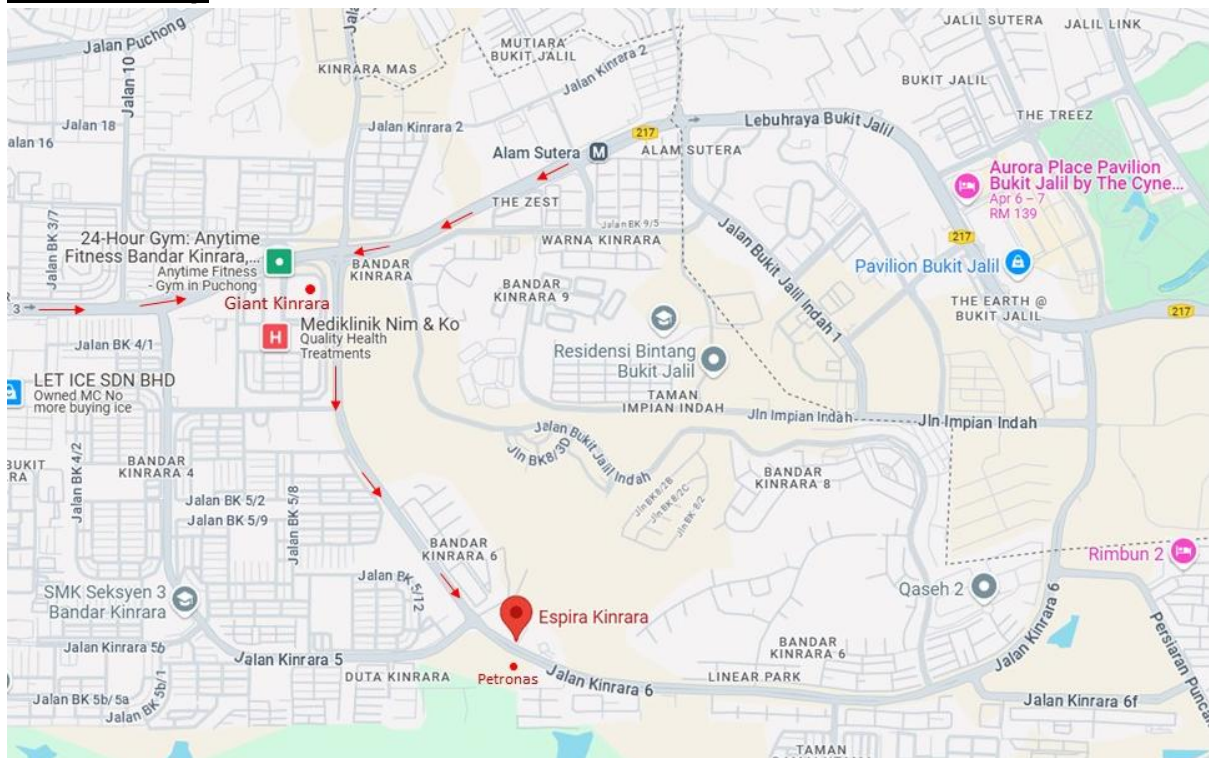


If you have any enquiry relating to the registration for the 28th AGM, please contact the following persons from our Shares Registrar during office hours from Monday to Friday, 8:30 a.m. to 12:15 p.m. and from 1:15 p.m. to 5:30 p.m.:

Securities Services (Holdings) Sdn. Bhd.

General Line : +603-2084 9000
Email : info@sshsb.com.my
Officers : Wong Piang Yoong (DID: +603-2084 9168)
: Nurhayati Ang (DID: +603-2084 9162)
: Jasmine Lim Mei Chen (DID: +603 2084 9006)

Location map





SECURITIES SERVICES e-PORTAL

APPENDIX I

(A) Sign up for a user account at **Securities Services e-Portal**

Step 1	Visit https://sshb.net.my/	<ul style="list-style-type: none"> • This is a ONE-TIME registration. If you already have a user account, you need not register again. • Your email address is your User ID. • Please proceed to either (B) or (C) below once you are a registered user.
Step 2	Sign up for a user account	
Step 3	Wait for our notification email that will be sent within one (1) working day	
Step 4	Verify your user account within seven (7) days of the notification email and log in	

REGISTER AS A USER BY **23 MAY 2025** TO SUBMIT E-PROXY FORM

(B) Submit e-Proxy Form

Meeting Date and Time	Proxy Form Submission Closing Date and Time
Thursday, 29 May 2025 at 9:00 a.m.	Tuesday, 27 May 2025 at 9:00 a.m.
<p>➤ Log in to https://sshb.net.my/ with your registered email and password.</p> <p>➤ Look for Kinergy Advancement Berhad under Company Name and 28th AGM on 29 May 2025 at 9:00 a.m. – Submission of Proxy Form under Event and click ">" to submit your proxy forms online for the meeting by the submission closing date and time above.</p>	
<p>Step 1 Check if you are submitting the proxy form as –</p> <ul style="list-style-type: none"> ▪ Individual shareholder ▪ Corporate or authorised representative of a body corporate <p><i>For body corporates, the appointed corporate/authorised representative is to upload the evidence of authority (e.g. Certificate of Appointment of Corporate Representative, Power of Attorney, letter of authority or other documents proving authority). All documents that are not in English or Bahasa Malaysia have to be accompanied by a certified translation in English in 1 file. The <u>original</u> evidence of authority and translation thereof, if required, have to be submitted to The Company's Share Registrar at Level 7, Menara Milenium, Jalan Damanlela, Pusat Bandar Damansara, Damansara Heights, 50490 Kuala Lumpur, Wilayah Persekutuan for verification before the proxy form submission closing date and time above or handover the said document to the registrar at the registration counter.</i></p> <p>Step 2 Enter your CDS account number or the body corporate's CDS account number and corresponding number of securities. Then enter the information of your proxy(ies) and the securities to be represented by your proxy(ies). You may appoint the Chairman of the meeting as your proxy where you are not able to participate.</p> <p>Step 3 Proceed to indicate how your votes are to be casted against each resolution.</p> <p>Step 4 Review and confirm your proxy form details before submission.</p> <ul style="list-style-type: none"> • A copy of your submitted e-Proxy Form can be accessed via My Records (refer to the left navigation panel). • You need to submit your e-Proxy Form for every CDS account(s) you have or represent. 	